

**Class Requirements and Procedures
Seventh Grade Mathematics**

TEXTBOOK: Texas Mathematics Course 2 (Course 3)

MATERIALS: FIRST SEMESTER

1 70 count spiral notebook (replenish in January)
2 colored folders with two pockets and three brads
Loose-leaf paper (yearly supply)
Tab dividers (2)
#2 pencils (yearly supply)
Red checking pencil/pen
Pencil sharpener with enclosed cap
Eraser(s)

SECOND SEMESTER

Protractor
1 cm grid graph paper
Replenish folder and spiral

Spirals will be used for daily review and will be kept in the classroom. Students **MUST** have pencils, folders, and paper available for **EVERY** class period. **All** work is to be completed in pencil. No work should be completed in INK. If students use mechanical pencils, the student is responsible for having an ample supply of lead refills. Paper, pencils, and folders are to be with the student **EVERY** class period.

FOLDERS: Students are required to maintain organized folders done in #2 pencils. The folder is used for notes, examples of problems, and independent practice. Folders should be used as a reference for completing homework assignments, practice, and notes. All work needs to be completed neatly and each assignment should be dated, titled, and arranged in chronological order. **NO WORK WILL BE ACCEPTED IN INK.** Folders will be checked at intervals throughout the grading cycle. Students are responsible for maintaining the folder throughout the entire year. _

HOMEWORK: Homework will be assigned as practice. Homework will either be an assignment from the textbook or worksheet. Homework will receive a completion grade and the assignment will be reviewed the following class period. Any projects assigned during a grading period will constitute a test grade. Students are expected to complete the assignment by the due date given in class. Students are to record assignments and due dates in agenda books exactly as stated in class.

TEXTBOOKS: A set of textbooks will be in the classroom. Each student will be issued a textbook to keep at home. Students are responsible for maintaining the textbook for the entire school year. There is NO reason to bring the textbook to class.

TESTING: Tests will be administered at the end of the unit. Quizzes will be administered throughout the unit. Completion of classwork and homework are integral to being prepared for both quizzes and tests.

MONDAY REVIEW (MR)

Every Monday, students will receive a Monday Review. This review is due on Friday of the same week. The review will cover the concepts addressed in class for the weeks prior to the assignment. Students will receive a grade for both completion and accuracy on these assignments.

MAKE-UP WORK: Students are responsible for work missed when they are absent from class for any reason, (see student handbook). Students will have five school days to complete make-up assignments. Missed assignments may be picked up from appropriate class folder in Room 228. It is the students' responsibility to request the missing assignment. Work not completed within the allotted time will result in a zero.

LOST WORK: Distribution of material is completed in class. If the student misplaces or loses the assignment, a copy of the missing assignment can be made in the library (on the copy machine). This is the option that must be exercised if the supply of extra copies has been depleted.

GRADING PERCENTAGES: 30% TEST/MAJOR STUDY PROJECTS
20% QUIZZES/NOTEBOOK
25% CLASS ASSIGNMENTS
10% HOMEWORK
15% CLASS PROJECTS, PRODUCTS

CONDUCT: Student is expected to adhere to all classroom and school rules. Students are expected to arrive to class on time. Expectations are high and standards are firm and consistent.

Please inform the school if there are any changes of address or phone numbers change. It is essential that a parent be able to be contacted during school hours, if an emergency should arrive. Please keep this information updated.

Classroom rules follow the acronym listed below. Cooperation, participation, and accountability are crucial. Working together, communicating, and holding the student responsible will result in a successful year.

Responsible

Energetic

Smart

Punctual

Enthusiastic

Courteous

Tolerant

I am looking forward to a productive and successful year.
Thank you for your continued support and cooperation.

Ms. McNeil/Math Teacher

Mr. Azaiez /House S Principal

Johnston Middle School
(713) 726-3616

Please keep the list of supplies and class requirements and return this page to class by Friday, August 28th.

As the parent of _____, I have read the information concerning this class, and I expect my child to meet his/her responsibilities.

Parent's Signature

Daytime Phone # (not a pager)

E-mail address

Alternate phone #

Home address: _____

I understand my responsibilities as a student in this class.

Student's Signature

Period

Date

School notes will be used for communicating dates for projects and test. It will be updated every three or four weeks.

E-mail is the best method of contact. (pmcneil@houstonisd.org)