

JOHNSTON MIDDLE SCHOOL  
School-wide Campus Grading Plan  
2009-2010

**\*\*Grades must represent student academic achievement\*\***

- Categories & Weights for each (totals 100%)
  - Class work—25%
  - Homework—10%
  - Quizzes—20%
  - Tests/Performance Assessments—30%
  - Projects/Products—15%
  
- Number of grades per cycle
  - A minimum of one grade per week must be assigned
  - Minimum of nine (9) grades total for each nine weeks grading period
  
- Minimum grades for each assignment
  - Class work—two or more
  - Quizzes—two or more
  - Test/Performances Assessments—two or more
  - Homework & Projects/Products—no minimum
  
- Reassessments
  - Applies to Common Assessments only—if student does not show mastery of the content he/she must be reassessed and the new assessment grade replaces the old one.
  - Other test/performance reassessments at the discretion of the teacher
  
- Late work policy
  - When the assignment is late, the student is assigned AIP immediately and a notice must be sent home to the parent. (AIP resources will be expanded)
  
- Make-up work
  - Student has five days after the absence to make up missing assignments due to an absence (aligned with HISD's policy)

- Dropping grades
  - Each teacher has an option to drop no more than one grade during each nine week grading cycle (dropping a grade is not required)
- Assigning a grade of incomplete (INC)
  - Students who have excused absences and/or any other extenuating circumstances may be given an INC for any given grading cycle
- Number of grades per cycle
  - Minimum of nine grades total for each nine weeks grading period
- A minimum grade of zero is the lowest grade that can be given for any given assignment
- Decision to record any particular grade is left up to the teacher
- Grades may only be recorded one time
- Penalties for academic dishonesty
  - Level Two offense
  - If a student is caught cheating on homework or class work, assign him/her a discipline referral and AIP may be assigned with a different assignment
  - If a student is caught cheating on test, assign him/her a discipline referral and a test make-up is to be scheduled at the teacher's convenience
- Grades are based solely on achievement. Student attendance, effort, ability, participation, improvement, attitude, and other behaviors shall be reported separately from achievement. (This alleviates practices such as extra credit for Kleenex, pens, pencils or any consumables)
- This Campus Grading Plan will be reviewed annually.

#### Retaining of Students

Houston ISD shall establish procedures designed to reduce retaining students at a grade level, with the ultimate goal being elimination of the practice of retaining students.